

21st October 2022

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A University of Kent Academies Trust School

Dear Parent/Carer

Ref: Year 10 Work Experience

I am writing to ask if there are any parents or carers who would be able to offer our Year 10 students an opportunity to spend their work experience week with them, within their businesses.

Year 10 work experience is a week every year, where the Year 10 students get an introduction into the world of work. This is an important part of preparing to go into the employment market once their formal school/college education has ended.

This year, we are doing things differently, we are encouraging students to find their own placements by talking to their friends and families, or by approaching a business that they have shown an interest in.

The importance of choosing their own placement is that they will undoubtedly have a much more fulfilled week as they already have an interest in the business they choose, so will gain more out of the whole experience.

What we would love from you is to let us know if you feel that you can offer a student the opportunity of a great week's work experience. If you believe that you can, please send me an email (office@universityofkentacademiestrust.org.uk), and I can let you know the next steps.

The dates for the work experience week are from **Monday 30th January to Friday 3rd of February 2023**, and the deadline students have been set to secure a placement is the **18th of November 2022**.

I look forward to hearing from you.

Best wishes

Miss Laing

Careers Advisor