

20<sup>th</sup> March 2020

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Academy Principal

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A University of Kent Academies Trust School

Dear Parents/Carers

Thank you for indicating that your child will be attending the Academy over this difficult time by return of our online registration form.

For students who continue to attend the academy site we will endeavour to operate the usual daily routines and expectations as closely as possible.

To that end we ask that all students attend the Academy in full uniform and adhere to the usual behaviour policy and expectations. Whilst we appreciate the unsettling nature of the current situation we must ensure discipline and safety for all on site and, should the need arise we will enforce the Academy behaviour policy.

The school day will continue to follow the usual times, with students being able to access the site from 07.30. The school day will begin at 08.45, students will have a morning break from 10.45-11.00, a lunch break from 12.00-13.00 and the school day will end at 15.00 (other than Friday, which will remain at 14.00). At this time there will not be any provision for any after school clubs and the school will be shut to students from 15.00. The refectory will operate a normal meal service; breakfast before school, snacks at break and a variety of lunch options. Students with Free School Meals will receive their normal entitlement.

Whilst the focus of these days will be the completion of the online learning set by our teaching staff we do also appreciate that young people need a healthy life balance and so we will also be incorporating one hour a day, where students will be able to access a carousel of more creative activities, such as Art, PE or quiet time in the library.

Over the coming weeks and months we will remain in close contact with all of our community. We appreciate your support throughout this time. We will continue to

keep the situation under review as this provision may be subject to change depending on staff absence and wellbeing.

Yours sincerely



Jennifer Robertson  
Academy Principal

